



We're looking for a **Data Consultant in Raleigh, NC**

Organization Information: North Carolina Rate Bureau (NCRB) a non-profit, unincorporated rating bureau providing services and programs for the insurance industry in North Carolina through the promulgation of rates, forms, and rules for automobile, property and workers compensation lines of insurance. The NCRB is responsible for proposing and filing rates on behalf of member insurers generating over \$12 billion in premiums. The NCRB is responsible for administering the North Carolina Workers Compensation Assigned Risk Plan with approximately 27,000 North Carolina employers.

The Position: We're looking for a Data Consultant to join Rate Bureau workers compensation team. This position helps facilitate the day-to-day operations of data collection, system testing, and carrier data services for all Workers Compensation data reported to the Rate Bureau.

This position involves interpretation of data reporting rules, the evaluation of complex problems and decision-making skills to determine the appropriate course of action. This position works with internal staff and carriers to ensure the issues related to data collection are diagnosed and resolved in a timely, efficient and accurate manner.

This position also involves system testing of all applications used by the Rate Bureau. This includes working with internal staff from the business unit and IT, external vendors and industry partners to diagnosis, document and test all system defects and enhancements.

Requirements:

- Analytical Thinking: Strong analytical, critical thinking, and problem-solving skills
- Communication: Solid written and verbal communication skills
- Customer Focus: Excellent listener with customer service orientation
- Decisiveness: Ability to exercise sound judgement
- Dependability: Ability to work both independently and as a team member to meet deliverables
- Experience: A bachelor's degree and three (3) years of experience is preferred

Responsibilities:

- Data Analysis: Provide support to carriers with data reporting and/or data quality issues and concerns.
- Testing: You'll work independently and with your team to test all systems defects and enhancements.
- Collaboration: You'll collaborate closely with internal stakeholders, external vendors and industry partners to ensure success of multiple projects and carrier solutions.
- Education: You will help educate the carrier community on data specifications and best practices to ensure valid data.

Why Should You Apply?

- **Competitive compensation** with an annual bonus plan.
- **Competitive Benefits package** including medical, dental, vision, disability, 401k and cash balance pension
- Minimum of 4 weeks (pro-rated) **Paid Time Off** plus 12 paid holidays per year
- 37.5-hour **Flexible Work Week** with Friday afternoon off
- **Hybrid Work Environment:** 2 days per week in Raleigh office, 3 days remote

- Committed to **Work/Life Balance** for our employees

We look forward to hearing from you.

Please send your resume to:

HR@NCRB.ORG

The Organizations are equal opportunity employers dedicated to a policy of compliance with all federal, state and local laws regarding nondiscrimination in employment. Applicants are considered for all positions without regard to race, ancestry, color, age, national origin, ethnicity, religious creed or belief, physical or mental disability, marital or familial status, legally protected medical condition, genetic information, military or veteran status, sex (including pregnancy, or related medical condition), gender (including gender identity and expression), sexual orientation, citizenship/alienage status, protected activity (such as opposition to or reporting of prohibited discrimination or harassment), arrest or conviction record, or any other status or protected characteristic protected by law. In addition, this Organization does not discriminate on the basis of physical or mental disability where the essential functions of the job, as reasonably accommodated, do not require such distinction.
